

ACCESS & DIVERSITY  
TENNESSEE COLLEGE OF APPLIED TECHNOLOGY  
Grant Program

The Tennessee College of Applied Technologies is dedicated to providing high quality training that is economical and accessible to all residents of Tennessee. In fulfillment of this mission, we continue to seek ways to increase educational opportunities for underserved Tennesseans, promote diversity in the school community and workplace, increase student participation in non-traditional careers, and remove barriers for special populations to enhance the success of all students.

To advance our access and diversity goals, a scholarship and grant program, is available to eligible students. The goals of this award program are to:

- Recruit students in underrepresented groups or for non-traditional career training
- Retain currently enrolled students who are experiencing unusual economic hardships to complete their education without interruption
- Promote the value of diversity in the educational setting and in the workplace
- Eliminate financial barriers which limit access to learning

Funding Source and Award Amounts

An appropriation of \$1,500 from the TBR Office of Access and Diversity will provide the funding for this scholarship program. Approximately \$1,500 is available in the grant program for the fiscal year.

Grants shall be awarded in accordance with Tennessee Board of Regents Policy Number 3:04:01:02, Section II.C.2. The grant may be used by the student any cost or expense required to complete the student's educational goals including fees, books, supplies, tools, uniforms, transportation costs, or living expenses.

Awards from the fund will be given to more than one eligible student during the year. Award amounts will vary consistent with the student's needs. The maximum amount which may be awarded to any one student is \$1,500.

Coordination with the Financial Aid Office

In awarding scholarships and grants, the institution will consider all financial aid resources available to the student at the time of application. This review of the financial aid package will ensure that the institution does not over award grants or exceed the cost of attendance and enable a greater number of eligible students to receive awards.

## Eligibility Requirements

To be eligible for the grant, a prospective student must meet the following requirements:

1. Have a well-defined career objective
2. Understand the value of diversity in the school setting and in the workplace
3. Complete an application form for review by school personnel

If currently enrolled, the student must meet the following requirements:

1. Be committed to completion of the occupational program
2. Understand the value of diversity in the school setting and in the workplace
3. Have satisfactory progress and attendance
4. Demonstrate appropriate worker ethics
5. Receive a recommendation by the instructor
6. Complete an application form for review by school personnel

## Application Process

Students who are interested in the Access and Diversity Grant program must complete the appropriate application form and documents specified in the application for submission to the Financial Aid Officer of the institution. Incomplete application packets may disqualify the applicant for the grant.

## Selection Process of Award Recipients

Program award recipients will be selected by the Scholarship and Grant Program Review Committee established for the institution. Composition of the Committee will include representation from faculty, student services, and administration.

The Financial Aid Officer will chair the program review committee and present the recommendations of the committee to the TCAT Director for consideration.

The Director will make the final awards for all grants and scholarships.

## Refund Policy

Should any student who receives an award withdraw for the institution, any eligible refunds will be processed in accordance with TBR Guideline TTC-080. Any refunded amount will be credited to the grant fund and/or appropriate account.

ACCESS & DIVERSITY GRANT  
 TN COLLEGE OF APPLIED TECHNOLOGY CROSSVILLE  
 Application

Name: \_\_\_\_\_ Program: \_\_\_\_\_

State your career goals and/or your reasons for enrolling in a specific occupational program:

Discuss the value of diversity in the school and in the workplace. Diversity refers to the representation of different cultures, races, beliefs, genders, or socioeconomic status in a group, institution, or society.

Provide any other information you wish to share with the Scholarship and Grant Program Review Committee:

Applicant's Signature \_\_\_\_\_ Date \_\_\_\_\_

TO BE COMPLETED BY INSTRUCTOR (if student is currently enrolled)
Grade Average:
Attendance Record:
Other Comments:
Instructor's Signature:

TO BE COMPLETED BY SCHOLARSHIP AND GRANT PROGRAM REVIEW COMMITTEE
Specific Need (fees, books, transportation, etc):
Amount Requested:
Comments:
Committee Chair/Financial Aid Officer's Signature

TO BE COMPLETED BY TTC DIRECTOR
Not recommended at this time <input type="checkbox"/> Approved <input type="checkbox"/> Amount to be Awarded: \$
Director's Signature: