


Alvin C. York Agricultural Institute	
Use of School-Provided Cell Phones	
Policy Number: 3.3001	Monitoring Review: Annually
Effective Date: September 1, 2019	Signature: 
Approved by: Dr. Penny Schwinn, Commissioner	

- (1) The Director of Schools shall approve the assignment of cell phones for Alvin C. York Agricultural Institute employees.
- (2) Cell phones shall be provided to a limited number of employees and only when it is essential to the operation of the school and the safety of the students.
- (3) Employees shall use cell phones for business purposes only.
- (4) Assigned cell phones shall be properly maintained.